





Automation isn't a new concept in recruitment – from talent pools to automated communications, it has been the heart of recruitment efficiency for years. However, with the rapid AI development, it's becoming more and more vital to achieving success – and staying competitive in a world where everyone has access to a wide variety of automated tools gets harder by the day. The secret to supercharging your agency's growth and staying at the forefront of the industry lies in the strategic implementation of these tools and the ability to utilise them efficiently.

It shouldn't be a surprise that recruitment agencies employing automation see a remarkable increase in efficiency and productivity. Automation has the potential to increase productivity by 0.8% to 1.4% annually. But it's not just a matter of working faster and smarter anymore – it's also about using relevant tools to achieve better results, stand out from competitors, and grow your agency quicker than anyone else. The tools themselves aren't enough – you need to know how to use them to your advantage, and at times where there are so many to choose from, the knowledge of which bring you the best ROI is essential.

In this eBook, you'll learn:

- How automation can boost engagement and increase business
- How to achieve better results with less
- How automation can help your agency stay competitive
- How to leverage the potential of artificial intelligence in recruitment

...and much more! Let's dive in.



Unlocking Unproductive Time

Time is money, right? And in the recruitment game, time wasted is opportunity lost. Did you know that the average time to hire a candidate in the UK stands at a whopping 28 days? That's nearly a month of your precious time! Imagine what you could do with those 28 days if you weren't stuck in the endless cycle of manual tasks and admin.

Enter – automation. These days, recruiting without automation is like trying to row a boat with a teaspoon while your competitors cruise in a motorboat. Think about this for a moment: The longer it takes to find and hire the right candidate, the more opportunities slip through your fingers. Candidates might lose interest or accept offers elsewhere. Your agency's growth is directly tied to your ability to recruit efficiently. Most companies see a 10% to 50% increase in productivity after investing in automation!

So how exactly could you accelerate your entire recruitment process with automation, step by step?

- Sourcing with automated integrations integrations from your CRM will allow your team to draw potential candidates straight from external sources without having to manually enter candidate details. By pulling directly from LinkedIn and other sourcing platforms, these integrations enrich the data in your CRM, save time and enable your recruiters to focus on placing those candidates. From then on, all communication can be handled within your system, keeping all of their data in one place - and automatically sorting them according to each new role's requirements.
- Instead of spending countless hours sifting through resumes, automation can instantly identify
 the best-fit candidates. By searching CVs and candidate records, CRMs are able to identify
 best-fit candidates so that you can get a head-start on finding the right person to fill any role.
- Scheduling interviews can be a logistical headache, but automation can offer self-scheduling options for candidates in bulk, eliminating the time-consuming back-and-forth communication.
- CV formatting whilst most recruiters are used to spending hours going through the CVs and formatting them to the same standard, do you know how much time they could save if their CRM just did it for them? And that time saved can be then used on getting new business, which ultimately brings you additional revenue.

We could keep listing all the ways you could automate your processes, but the benefits speak for themselves. It all comes down to this: The more automated your daily admin tasks are, the more clients and candidates your recruiters can handle at a time – which means, the more money you make. It's no secret that minimising manual admin will improve the efficiency of your recruiters. Automation isn't just a fancy buzzword; it's a game-changer. By leveraging technology to handle mundane tasks, you can free up your valuable time and energy to focus on building relationships, crafting compelling job offers, and ultimately growing your agency.



How Automation Increases Engagement

Recruitment agencies have come a long way from the days of manually updating spreadsheets and sifting through piles of paper resumes. Today, the industry has evolved, and so have the tools and technologies at our disposal. And yes, we already established that automating admin tasks is a great way to improve efficiency and can lead to increased profits - but how exactly can automation enhance engagement and dramatically reduce costs?

Historically recruitment agencies relied heavily on spreadsheets to manage their candidate data. It was a painstaking process that required hours of manual entry and left little room for proactive engagement. Fast forward to today, and we've witnessed a shift towards actively engaged databases. Modern systems not only store data but also continuously analyse and engage with candidates. This means that your CRM can turn dead-data into active-data and increase your conversion rates by as much as 25% as a result – all without you even lifting a finger or thinking about it. With 70% of the UK workforce being passive talent, the ability to effortlessly engage your talent pools and draw out those passive candidates is more valuable than ever.

That directly transfers to costs - higher database engagement correlates with more cost-effective placements. When candidates are actively engaged, they are more likely to respond promptly, reducing the time spent on each placement. <u>Automation technology lowers the average time-per-placement by 4.5 days per role</u>. It affects all of your processes, from the speed you communicate with candidates to placement costs:

- **Improved Retention:** Engaged candidates are more likely to feel valued and remain loyal to your agency, reducing the need for constant replacements and onboarding costs.
- Quicker Placements: Active engagement ensures that you have a pool of readily available, qualified candidates, enabling faster placements and quicker turnaround times.
- Less Hassle: Engaged candidates are more cooperative and committed, resulting in smoother recruitment processes with fewer last-minute dropouts.

But automation isn't just about efficiency; it's also about elevating the candidate experience and the overall quality of hires. When candidates experience streamlined, personalised interactions at every touchpoint, they are more likely to view your agency positively and actively engage with you as you seek to place them.

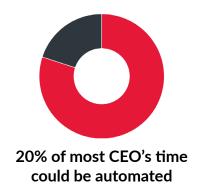
For instance, automated communication can provide candidates with instant responses to their inquiries, keeping them engaged and informed throughout the recruitment process. This not only improves their experience but also increases the likelihood of them accepting offers and staying longer in their roles. Moreover, automation tools can analyse and match candidates with job opportunities more effectively, ensuring that you present only the most relevant and qualified candidates to clients. This not only speeds up the hiring process but also enhances the overall quality of placements to improve and maintain your agency's reputation.



Using Automation to Scale

Scaling your recruitment agency to new heights requires more than just ambition; it demands efficiency, agility, and the ability to adapt to an ever-changing landscape. Automation is the secret weapon that can propel your agency to the next level.

Time is a finite resource, and in the world of recruitment, it's invaluable. Automating repetitive, time-consuming tasks such as data entry, resume screening, candidate matching, job writing and posting, and much more frees up your team to focus on what truly matters - building relationships and connecting with candidates and clients.



We already mentioned that automation can improve the productivity of your recruiters by as much as 50% - but it doesn't stop there. Your own time as the agency owner is likely spent on tasks that could be easily automated: Did you know that over 20% of most CEOs' working time could be automated, freeing a massive chunk of your day to focus on strategising for growth and relationship building? Think about what could you do if you had 2 more hours each day. Sounds pretty good, right?

Some of the key ways automating your work can help you scale, apart from freeing up lots of time for you and your team that was previously spent on manual data entry, searching, and formatting, include:

Getting ahead of compliance

Recruitment is riddled with compliance and GDPR challenges, from data protection regulations to industry-specific requirements. Compliance might just be one of the most time-consuming, repetitive tasks you and your recruiters need to do – and any mistakes might cost you dearly. As you surely know, data breaches can expose sensitive information, resulting in identity theft and fraud. This damages trust and can lead to the loss of clients, costing your agency financially. What is more, failing to comply with data protection regulations can result in legal consequences and hefty fines. Above all, though, poor compliance can simply harm an agency's reputation and credibility within the industry, making it difficult to attract and retain clients and candidates, impacting your agency's growth and success. Automation ensures that your agency remains compliant with ease and precision. With automated compliance checks and documentation management, you can rest assured that every placement adheres to the necessary rules and regulations – and your recruiters have, yet again, more time on their hands to bring in more clients, more candidates, and more money.

Moreover, automation minimises the risk of costly compliance errors, which can result in fines, legal issues, and damage to your agency's reputation. By automating compliance processes, you not only save time but also create a safer and more secure operational environment.



Forecasting and adjusting to change

Ah, the golden ticket to scaling with automation – forecasting. Most recruiters already gather data, control KPIs, and base yearly strategies on hard numbers. However, more often than not, people get lost in the day-to-day, and only review these numbers at the end of the year – which makes them miss out on growth opportunities. By then, it might be too late to change your original plans or fix whatever wasn't working. The damage is done, and you just plan for the upcoming year, taking your current information into account. This way, scaling your agency not only becomes dragged out in time – often it gets near to impossible, especially if the market shifts and you lack the flexibility to capitalise on this.

Here comes automation – yes, you guessed it. Combining automation with AI (which we talk about more in the next chapter) allows you to see the changes in real-time, adjust your course, and be at the forefront of recruitment under any market circumstances. And the best part? You don't have to look at pages of data on your own and try to make sense of it – good recruitment software will analyse it for you:

- Benchmarking Against Competitors: Automation tools can collect and analyse data from your competitors, providing insights into industry trends and benchmarks. This allows you to fine-tune your strategies and remain competitive. A great way to understand exactly where you stand in the market is to benchmark your agency's key performance indicators to determine if you are above or below average in your specialist niche. For example, some of the key areas that you could start to benchmark per role type include how engaged your candidate database is, the number of successful placements your recruiters are making, and source of applications that are actually making your agency money.
- Market Trend Forecasting: By analysing large volumes of data in real-time, automation can identify emerging market trends, enabling you to adapt your recruitment approach proactively.
- Real-time Performance Monitoring: Automation allows you to monitor your agency's performance in real-time. You can track key metrics, such as fill rates and time-to-fill, and adjust your strategies on the fly. This way, you notice any possible slip-ups before they become a bigger problem, and have the flexibility to fine-tune your strategy, assuring continuous top performance and getting further and further ahead of your competitors.
- Results-Driven Strategy Adjustments: Armed with real-time data and insights, you can make data-driven decisions to adjust your recruitment strategy, optimise resource allocation, and seize emerging opportunities.

By harnessing the power of automation, you can allocate time and resources more strategically, ensure compliance with ease, and stay ahead of the competition through data-driven forecasting and real-time adjustments. Embrace automation and watch your agency's potential soar to new heights.



Al and Automation

One of the biggest questions people wonder about when it comes to automation and AI is very simple – what is the actual difference between the two?! Well, the answer is – it doesn't matter as much as you think. Both are there to improve your efficiency, bring better results quicker, and help your agency scale. Whilst automation focuses on handling your manual processes more efficiently, taking away admin tasks, and making your workload lighter, AI is there to analyse said data and suggest decisions. The two combined together have the potential to not only help you work faster and achieve more in a shorter period of time, but also notice patterns and forecast outcomes that you might have not been able to see yourself – or at least not as quickly.



Kane Webster Sales Director

"Our CRM makes the recruitment process far more efficient.

It allows our recruiters to focus on placing candidates, supporting them with helpful Al and automations, which refer the most relevant candidates to jobs."

Al-driven automation can increase productivity by up to 40%, which translates into substantial time savings for recruiters. As you already know, this timewhich is no longer wasted onmanual data entry or repetitive tasks, can be redirected toward value-added activities like relationship building, candidate assessment, and client engagement. But what about scaling and revenue growth?

Learn to Use Data to Grow Your Agency!

Well, the efficiency gains brought by Al and automation are instrumental in boosting revenue: Over 63% of recruitment businesses saw an increase in revenue of 5% or more after adopting Al technologies. The ability to swiftly identify the best-fit candidates, nurture talent pools, and optimise matching significantly shortens the time-to-fill metric. As a result, clients benefit from quicker placements, which, in turn, bolsters the agency's reputation and fosters repeat business, as well as allows you to take on more clients at a time. What is more, using commonly available tools like Chat GPT to write content for your agency – whether it's social media posts, job ads, or educational content, makes your communication not only faster, but also more tailored to the target audience. As long as you prompt the Al tool with the right information, specifying job requirements, your company values, and brand voice, for instance, it often creates better adverts than your tired recruiters copying and pasting the same text for multiple clients! When a tool like that is integrated with your CRM, all it takes is a few clicks to create and publish content across multiple platforms, instead of spending hours creating individual posts – and still not getting it quite right.



But it's not just about making your day-to-day job easier – it's also about making better data-driven decisions that allow you to get ahead of the curve in any market situation. All technologies enable agencies to fine-tune their strategies, adapt to market shifts, and provide valuable insights to clients. The real-time monitoring and adjustment of tactics allow you to seize opportunities in rapidly evolving industries, ultimately accelerating growth and cementing your position as an industry leader.

For instance, being able to benchmark your agency against competitors in the same sector within your CRM will allow you to clearly see where your agency is falling short – and where it's thriving. The real-time changes registered make it easy to adjust to the ever-changing market and determine the best paths for improvement and ultimately – growth.

Using AI-Powered Data Insights for growth

It's not enough to collect data; you must use it strategically. Only 7% of businesses confirm that they currently sufficient data analytics skills within their teams – which means that the majority of your competitors might be gathering all the data in the world, but aren't using it for growth or improvements. If you're one of these agencies, you're missing out on opportunities to scale your agency and stay ahead of the curve at all times – all with less effort and collateral damage, because with data, you can identify the most profitable areas for your business and invest in these with no fear.

Another big piece of the puzzle is staying updated on not just your agency's or competitors' stats, but also the generic market situation. This data helps you anticipate market shifts and adapt your services accordingly. Firefish Job Flow Index provides you with all the relevant market data each month, so you can stay up to date on average numbers of placements, applications, their sources, and much more in your industry. For example, when you see the numbers dropping for your agency, it's always smart to check whether the general market is seeing a shift, as well. This will tell you whether the problem is internal or external, which then allows you to tailor your approach. Knowing the market situation and responding to shifts promptly can set you up for massive success that wouldn't come around any other way.

As you harness the potential of these technologies, you'll not only save time and resources but also unlock the capability to deliver superior results for clients, fortify your market presence, and scale your business to new heights – all whilst minimising risks and the response time to any market shifts.

How to Stay Competitive in an Automated World

With the advent of automation and artificial intelligence, there's a powerful and often-debated question: Can technology replace the human touch in recruitment? And, more importantly, how do you stay ahead of the game in the world where every competitor has access to all these amazing tools? It's all about finding the perfect blend that leverages the strengths of technology and the unique human touch filled with your expertise and your recruiters' experience.



As you can see, automation and AI are powerful tools that no modern agency can afford to ignore. They excel at handling repetitive, time-consuming tasks, like sorting through resumes, screening candidates, and coordinating interview schedules. This results in significant time savings, increased efficiency, and reduced operational costs.

With 33% of HR professionals already using AI to enhance the recruitment process, and 43% believing that it has significantly improved the quality of candidates they hire, it's obvious that just the use of technology won't make you competitive – more and more agencies are already doing it and repeating the benefits.

While automation and AI offer remarkable efficiency and data-driven insights, there's a critical aspect they can't replace: the human element. Relationships, empathy, and understanding are central to successful recruitment – but also your personal experience, journey to get where you are now, and expertise within the market make you and your agency unique and unlike any of your competitors. Insights and learnings you can share can't be replicated by AI. Candidates seek not only jobs but a sense of belonging and alignment with company culture. Clients look for partners who can truly understand their unique needs and have knowledge to share that they can't find anywhere else.

Recruitment is fundamentally about people, and technology alone cannot replace the human capacity to connect, build trust, and navigate the intricate nuances of human potential. And so the key to staying competitive lies in finding the perfect blend of automation and the human touch. Automation should serve as a support system, liberating recruiters from administrative burdens and enabling them to focus on what truly matters - building relationships, understanding individual motivations, and nurturing talent.

This harmonious fusion enables agencies to offer a seamless candidate experience, combining the convenience of technology with the warmth and guidance of human interaction. It also allows for greater agility in adapting to changing market conditions, harnessing data-driven insights to optimise strategies, and ultimately delivering superior results.

Conclusion

As you can see, automation is not just about using the technical tools, it's about the ability to choose the right ones for your needs, utilise them for growth, and blend them with your and your teams' experience.

- Automation tools can shorten the time-to-hire and increase productivity of recruiters by 10% to 50%.
- Some of the best automation tools to increase productivity include CV-formatting, talent pools, job board multiposting, candidate matching, or compliance check.
- Automation combined with AI will not only improve efficiency, but also help you make more informed decisions, data-driven decisions, minimise errors, and forecast market trends to help you gain the competitive advantage.



To dive in even deeper...

Here are some resources surrounding the topic of successful agency management that elaborate on the points included in this eBook!



How to Differentiate Your Agency in the Market

When the market is tough, it's those recruitment businesses that have a strategy for staying visible that will continue to win business. How can you expect to get noticed when you're doing and saying the same things as every other agency?

How to Manage and Empower Your Recruiters to Drive Agency Growth

One of the biggest challenges that recruitment agency owners face is managing their teams and growing their business – especially in a tougher market. So if you've been growing your agency based solely on market opportunities, you need a plan - and you need it fast!



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How to Drive Recruitment Agency Growth Throguh Key Performance Metrics

Your agency's success depends on your ability to make informed choices, optimise processes, and continuously adapt to meet the changing needs of clients and candidates. But how can you identify how best to invest your valuable resources? It all starts and ends with your data.

In this eBook we'll delve into why data and reporting are more than just buzzwords; and more importantly – how to efficiently utilise recruitment KPIs to achieve growth.